

ENROLMENT POLICY

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1. The Catholic Education Commission strives to make Catholic schooling available to children where parents wish for them to be educated in an environment which has the Gospel values and a Catholic ethos as its basis. Parents seeking enrolment at Our Lady of the Cape Primary School should see this as the main reason for enrolment.
2.
 - a) Completion of an Application for Enrolment Form and acceptance of the application by the school does not guarantee a place at the School, nor does it guarantee an Enrolment interview.
 - b) Each Application for Enrolment will be considered individually.
3. The Principal reserves the right to enrol these students he/she selects, without giving reasons for selecting one applicant ahead of another.
4. Priority in selection is given to:
 - 1) Catholic students from the Parish with a Parish Priest reference.
 - 2) Catholic students from outside the Parish with a Parish Priest reference.
 - 3) Other Catholic students.
 - 4) Siblings of non-Catholic students.
 - 5) Non-Catholic students from other Christian denominations.
 - 6) Other non-Catholic students.
5. The Principal reserves the right to set class numbers in any year in order that class groupings operate as effectively as possible.
6. Students who:
 - a) Have an established record of dysfunctional social behaviour.
 - b) Have a record of academic failure, or
 - c) Have been infected by A.I.D.S. viruswill not necessarily be excluded from enrolment.

If however, the school does not have the necessary physical, capital and/or human resources to provide adequate and positive learning experiences for that child, the Principal will suggest alternative appropriate schools.

7. Parents of a selected applicant will be requested to attend an Enrolment interview with the Principal. At least one parent will be expected to attend. An Enrolment interview does not guarantee a placement at the School.

8. On applying for enrolment, parents are requested to send a copy of the child's Birth Certificate, Baptism Certificate and Immunisation Card and any relevant reports from preschool or the previous school at the time of enrolment. In accordance with statutory requirements, children are to turn five by 30 June in the year that they are admitted to Pre-Primary and six in the year that they are admitted to Year 1.
9. A copy of any parenting or custody court orders needs to be supplied with the application.
10. Parents of the students seeking enrolment are expected to support the Catholic policies and practices of the school. They must show an interest in the Christian values of the school and work with the teachers in helping their child achieve these values.
11. Catholic children are expected to receive the Sacraments of Reconciliation, Eucharist and Confirmation in the appropriate years. All children are expected to take part in religion lessons and religious liturgies.
12. Parents are expected to support the school financially by paying fees and also by becoming involved in the Parents & Friends Association and other school activities.